



The Carlisle Police Department
41 Lowell Street
Carlisle, MA 01741

Phone 978-369-1155 * Fax 978-369-1819 * Email carlislepd@drivetech.net

David T. Galvin
Chief of Police

ALARM SYSTEM REGISTRATION FORM

DATE: _____ New ()
Renewal ()

NAME: _____

ADDRESS: _____ TELEPHONE NUMBER: _____

MAILING ADDRESS: (if different) _____

WORK TELEPHONE # (s) _____

ALARM COMPANY: _____ TELEPHONE NUMBER: _____

TYPE OF ALARM (Check all that apply):

Silent ☐
Motion ☐
Contacts: Doors ☐
Fire/Smoke ☐

Outside Audible ☐
Infrared ☐
Windows ☐
Panic ☐

PEOPLE TO CONTACT:
NAME: _____

ADDRESS: _____ TELEPHONE NUMBER: _____

NAME: _____

ADDRESS: _____ TELEPHONE NUMBER: _____

CODE NUMBER: (To be determined by applicant)

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I have read and understand the "Alarm Rules and Regulation" as established by the Board of Selectmen, effective 7/1/92 and as amended.

Signature: _____



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ALARM RULES AND REGULATIONS

1. Security systems must be registered within three (3) months of installation. The Chief of Police shall prescribe an application form for alarm registration.
2. Whenever a security system is disconnected, removed or substantially altered, the owner or user thereof shall notify the Chief of Police in writing so that an appropriate notation may be made on the registration.
3. Any person using an automatic dialing device may have the device connected to a central station, answering service or any privately owned or privately operated facility or terminal.
4. All security systems installed after the effective date of this Rule and Regulation, which use an audible horn or bell, shall be equipped with a device that will shut off the horn or bell within fifteen (15) minutes after activation of the system. All existing systems using an audible horn or bell shall be equipped with such a device within three (3) months after the effective date of this Rule and Regulation.
5. Every alarm user shall have the option of submitting with the registration application, the names and telephone numbers of at least two (2) other persons who may be reached in the event of an alarm and who are authorized to respond to the alarm and have access to the alarmed premises. This list shall be updated annually.
6. The Chief of Police may suspend or revoke an alarm registration for just cause in accordance with the following procedure:
 - A. The Chief of Police or his designee shall issue to the registration holder a written notice, by certified mail of his intent to suspend or revoke the alarm registration. Notice will include the date of the intended suspension or revocation and notice that the registration holder is entitled to a hearing upon a written request.
 - B. Upon receipt of a notice, the registration holder may, within ten (10) days of receipt, submit a written request for a hearing before the Board of Selectmen. The hearing shall be informal. After the hearing, the Board of Selectmen may issue a written order of suspension, revoke the registration or withdraw any previous order of suspension or revocation.
 - C. During the period of appeal, the alarm registration shall remain in effect.

ALARM RULES AND REGULATIONS, Continued.

7. Each security system user shall be assessed a penalty of \$25.00 for each false alarm, except those alarms due to a power outage or other systematic disturbance over which the user has no control. The alarm owner will not be assessed for the first three (3) false alarms during a twelve (12) month period. After five (5) false alarms during a twelve (12) month period not exempted by the above conditions, the Chief of Police may begin the suspension or revocation procedure as provided by Section 8 above. A false alarm is one in which the police are directed to a home or business for the sole purpose of investigating a recently activated alarm. An actual or attempted break-in shall not be considered a false alarm.
8. After the third false alarm in a twelve month period, the Chief of Police will send a letter to the property owner listing the dates and times of the three false alarms and outlining the penalty provisions of this regulation.
9. All systems are to be identified by a three (3) character CODE . This CODE is to be determined by the registration holder and so noted on the registration application. In the event a system is accidentally set off, the system user shall notify the police department and verify the accident by providing the CODE.
10. The Town of Carlisle and its Police Department does not profess to nor assume any additional responsibility or special duty for the protection of property or to the owner or user of a security system. The Town does not hold itself out to greater protection of alarm users and owners.
11. Violation of any provision above shall constitute a violation of the Town of Carlisle Rules and Regulations and may be enforced under the provisions of M.G.L. Chapter 40, Section 21D, Non-Criminal Disposition, and punished by a fine of \$50.00.